

## TUSCALOOSA COUNTY CIVIL SERVICE BOARD

### Vacancy Announcement

The Tuscaloosa County Civil Service Board will accept applications for the position of Accountant. This position is responsible for a variety of accounting, auditing and statistical work in preparing, verifying and reconciling financial transactions, records and reports; assists in preparing quarterly and year-end reports and schedules; and performs other duties as required. Salary range \$55,557 - \$70,990. Benefits include Alabama State Retirement (Tier 1 Benefits); Health Insurance \$50/month single, \$100/month family; 12 paid holidays; and paid leave beginning at 10 days/year and increasing with seniority.

The position incumbent will further be responsible for internal audits and researching and analyzing policies and procedures to assure compliance with applicable laws and regulations. Additionally, serves as backup for accounts payable, accounts receivable, and payroll.

A baccalaureate degree in accounting from an accredited college or university with at least 2 years' professional work experience in accounting is required. Experience in the local government sector with work in audit and grant compliance is preferred.

Applications, along with a detailed job description, are available online at [tuscco.com](http://tuscco.com), in the Tuscaloosa County Personnel Office, 714 Greensboro Ave Ste G46, Tuscaloosa, AL 35401, or by mail by calling the County Personnel Office, (205) 464-8400. Applications, to include a resume, will be accepted through 5:00 pm, Friday, July 5, 2024.

The Tuscaloosa County Commission does not pay relocation expenses.

*Tuscaloosa County is an Equal Opportunity Employer*